

## APPENDIX 1

OSCR

Office of the Scottish Charity Regulator

## Trustees' Annual Report for the period

Period start date				Period end date			
	Day	Month	Year	To	Day	Month	Year
From	1	OCT	2015	To	30	SEPT	2016

## Reference and administration details

Charity name	SHIELDAIG COMMUNITY ASSOCIATION SCIO	
Other names charity is known by	N/A	
Registered charity number	SC036994	
Charity's principal address	BRACKEN SHIELDAIG STRATHCARRON ROSS-SHIRE	
	Postcode	IV54 8XN

## Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pauline McNeil	Chair		
2	Alan Milne	Secretary from April	Apr 2016 – Sept 2016	
3	Jim Alexander	Treasurer		
4	Nick McNeil		Apr 2016 – Sept 2016	
5	Ann Barton	Secretary to April		
6	Norman Cameron			
7	Peter Fenton			
8	Viv Rollo		Apr 2016 – Sept 2016	

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Lyndsay Dacker	Oct 2015 – Jan 2016
Kerry Smith	Apr 2016 – Jun 2016
Sarah Wedgewood	Oct 2015 – April 2016
Kenny Livingstone	Oct 2015 – Apr 2016

## Structure, governance and management

### Type of governing document

Constitution

### Trustee recruitment and appointment

Any resident of the village and its locality over the age of 18 may put themselves forward for election as a Trustee. Any resident may become a member of the Association.

At each annual general meeting one third of the elected charity trustees (who are subject to retirement by rotation), or if their number is not three or a multiple of three, the number nearest to one third, shall retire from office. At each annual general meeting the members may elect charity trustees.

The board may at any time appoint and co-opt any member or non-member of the organisation to be a charity trustee either on the basis that he/she has been nominated by a body with which the organisation has close contact in the course of its activities or on the basis that he/she has specialist experience and/or skills which could be of assistance to the board.

An elected charity trustee retiring at an annual general meeting, and whose vacancy has not been filled, will be deemed to have been re-elected, if willing to act, unless: -

he/she advises the board prior to the conclusion of the annual general meeting that he/she does not wish to be re-appointed as a charity trustee; or

an election process was held at the annual general meeting and he/she was not among those elected/re-elected through that process; or

a resolution for the re-election of that charity trustee was put to the annual general meeting and was not carried.

## Objectives and activities

### Charitable purposes

- To advance education and public participation in sport, particularly, but not exclusively, amongst the residents in the area of benefit by the promotion of physical recreation, sports and leisure time facilities.
- To promote and/or provide training in skills of all kinds; particularly such skills as will assist and promote the education and advancement of the residents in the area of benefit.
- The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

### Summary of the main activities in relation to these objects

Holding a number of events and activities throughout the year including :

- Annual summer Fete
- Children's Christmas Party
- Halloween Party
- Fireworks Night
- Older peoples annual luncheon
- Fund-raising events such as whist and quiz nights for village projects
- Annual Spring Beach Clean up
- A programme of maintenance and repair activities to local amenities
- Design and production of an annual full-colour Tourist Information Book

## Achievements and performance

### Summary of the main achievements of the charity during the financial period

Completion of hall refurbishment project. The village hall is now a more pleasant place to be and is being made more use of by the community.

We provided funds to purchase the kit to build an Aylesbury Skiff. The skiff build project was completed near the end of July and the skiff was launched in time for our village fete on the first weekend of August. A Scottish Coastal Rowing Association event took place on fete day with several visiting teams attending. The day was a great success and we hope to make this a regular feature of the fete as well as encouraging the development of our own rowing club.

Local Authority spending on village maintenance has continued to decline this year and we have been taking up a good deal of the slack.

## Financial review

### Brief statement of the charity's policy on reserves

Funds are raised through events such as the annual summer fete, via donations to the general association fund or for specific projects and through fees and donations for the use of the all-weather sports court and the new pontoon facility.

A budget is agreed at the beginning of the financial year against a range of budget heads covering all main activities, events, projects and general administration. Some reserves are allocated at this time to each budget head and against specific projects.

Use of remaining reserves would need to be agreed by the Trustees.

A reserve of £5000 for contingency/emergency is maintained.

### Details of any deficit

N/A

### Donated facilities and services (if any)

All Trustees volunteer their time to attend meetings and take responsibility for specific projects, events and activities, and co-ordination and leading of the maintenance programme.

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>P. W. McNeil</i>	<i>A. Milne</i>
Full name(s)	Pauline Heather McNeil	Alan Lindsay Milne
Position (e.g. Chair)	Chair	Secretary -
Date	8/4/17	8/4/2017.